



Lewes District Council

To all Members of the Audit and Standards Committee

A meeting of the **Audit and Standards Committee** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes Southover House, Southover Road, Lewes** on **Monday, 19 June 2017** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

09/06/2017

Catherine Knight
Assistant Director of Legal and Democratic Services

Agenda

- 1 Committee Membership 2017/2018**
To note the appointment of Councillor Ruth O'Keeffe on the Audit and Standards Committee membership for the remainder of the current municipal year.
- 2 Minutes**
To approve the Minutes of the meeting held on 20 March 2017 (copy previously circulated).
- 3 Apologies for Absence/Declaration of Substitute Members**
- 4 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.
- 5 Urgent Items**
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special

circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

6 Written Questions from Councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

7 Annual Report on Internal Audit Performance and Effectiveness 2016/17 (page 4)

To receive the Report of the Head of Audit and Counter Fraud (Report No 80/17 herewith).

8 Annual Report on the Council's Systems of Internal Control 2016/17 (page 16)

To consider the Report of the Head of Audit and Counter Fraud (Report No 81/17 herewith).

9 Annual Report on the Council's work to combat Fraud and Corruption 2016/17 (page 23)

To consider the Report of the Head of Audit and Counter Fraud (Report No 82/17 herewith).

10 Interim Report on the Council's Systems of Internal Control 2017/18 (page 31)

To receive the Report of the Head of Audit and Counter Fraud (Report No 83/17 herewith).

11 Annual Governance Statement 2017 (page 42)

To consider the Report of the Head of Audit and Counter Fraud (Report No 84/17 herewith).

12 Annual Report on the work of the Audit and Standards Committee 2016/17 (page 57)

To consider the Report of the Chair of the Audit and Standards Committee (Report No 85/17 herewith).

13 Lewes District Council - Fee Letter 2017/18 (page 64)

To consider the Report of BDO Accountants and Business Advisers (Report No 86/17 herewith).

14 Statement of Accounts 2016/2017 (page 68)

To receive the Report of the Deputy Chief Executive (Report No 87/17 herewith).

15 Treasury Management (page 72)

To consider the Report of the Deputy Chief Executive (Report No 88/17 herewith).

16 Date of Next Meeting

To note that the next meeting of the Audit and Standards Committee is scheduled to be held on Monday, 25 September 2017 in the Ditchling Room, Southover House, Southover Road, Lewes commencing at 10:00am.

For further information about items appearing on this Agenda, please contact Zoe Downton at Southover House, Southover Road, Lewes, East Sussex BN7 1AB Telephone 01273 471600

Distribution: Councillors M Chartier (Chair), S Catlin, N Enever, S Gauntlett, A Loraine, R O'Keeffe, J Peterson and T Rowell

(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Zoe Downton, Committee Officer, zoe.downton@lewes.gov.uk)